

**TOWN OF HAMPTON
PLANNING BOARD
2010 - 2016 CAPITAL IMPROVEMENTS PROGRAM**

TO: Rick Griffin, Board of Selectmen Chairman
FROM: Tracy Emerick, CIP Chairman
SUBJECT: CIP Final Report 2010-2016
DATE: September 20, 2009

Attached is the Capital Improvement Plan report for the period 2010 to 2016 prepared after meeting with department heads. The criteria remain planned purchases of items of \$75,000 or greater cost.

Of note is that additional funds are included for continuing the engineering of fire stations.

The CIP also includes continuing the Public Works Equipment Capital Reserve that was not supported in the current budget and the introduction of a similar reserve for the Fire Department beginning in 2011. The purpose of these reserves is to level the funding of equipment in order to avoid the expense of multiple vehicles budgeted in one year as is found for the purchase of Public Works EPA required vehicles in 2010. Had the reserve been in place these purchases would have had less impact on 2010.

In order to communicate the Equipment Capital Reserve to the citizens, development of guidelines would be helpful. For example, what are the equipment life and/or equipment cost that would come from: operating budget, capital reserve or would be a separate warrant article. These guidelines would also assist department heads when planning for equipment purchases. The reserves would reduce the number of warrant articles and provide for department heads to deliver their missions for the citizens.