

# Town of Hampton



**DRAFT**  
**CAPITAL IMPROVEMENT PROGRAM**  
**COMMITTEE MEETING**  
September 26, 2006  
6:00 PM

**PRESENT:** Tom Gillick, Chairman  
Maury Friedman, Budget Committee  
John Kane, Village District  
Fran McMahon, Planning Board  
Ben Moore, Board of Selectmen  
Mike Schwotzer, Finance Director  
John Hangen, Department of Public Works  
Hank Lipe, Fire Department

**ABSENT:** James Steffen, Town Planner  
Mark Gearreald, Interim Town Manager  
Kathleen Terry, Hampton School Board  
Sandy Buck, Citizen at Large  
Richard Goodman, Winnacunnet School Board

Chairman Gillick called the session to order at 6:00PM

## **I. ANNOUNCEMENTS**

Mr. Schwotzer announced that Mr. Gearreald could not be present for this meeting. Mr. Schwotzer will address Town Department Requests.

## **II. TOWN DEPARTMENTS**

Mr. Schwotzer presented the latest edition of the spreadsheet updated with the Library. He had also filled in the School Debt Service number to provide a complete bottom line number.

**Department of Public Works –**

Mr. Hangen distributed a revision of the drainage plan for the Town. It is shown in two phases with individual projects prioritized. It is cross-referenced from the 1987 list to the 2006 list.

Chairman Gillick asked if the \$10.5 million in projects shown in the two phases can be accomplished in 6 years. Yes, they can. This averages to approximately \$1.5 million per year. Mr. Gillick said this plan mirrors a previous 201 facilities plan. There was discussion of the merits of presenting these projects to the voters in this manner.

Mr. McMahon asked if there was technical analysis to determine these priorities. Mr. Hangen indicated there was. The projects were divided into those where properties get physical damage, where homeowners are affected, and lastly where roads simply flood. Mr. McMahon asked if new development has changed the drainage problems in town. Mr. Hangen said that new development has not significantly changed these priorities. Drainage plans have improved in new development.

Chairman Gillick commented that this was a well-developed set of priorities.

Mr. Hangen indicated that Phase I would take 2 to 3 years. He anticipates presenting the Phase 2 projects in 2010. Mr. Schwotzer explained how this would be presented on the spreadsheet.

Mr. Friedman asked about Taylor River. Mr. Hangen explained that the Town has no responsibility for flooding on this private property but the State may. Chairman Gillick indicated there are three projects before the State at this time that address the Taylor River situation. There will be public hearings on this.

Mr. Friedman expressed a public perception that questions why the Town should be correcting problems in the Kings Highway area when overbuilding/development has exacerbated the problems in the area. It was noted that there was development in this area before planning in Town began in 1949.

Mr. Friedman reiterated that it is important to educate the voters as to the need for these drainage projects.

Mr. Friedman asked if any State/Federal funding might be available for these projects. Chief Lipe stated that there might be opportunities for FEMA hazard mitigation funding. Chairman Gillick indicated that there are many competing projects for State funds. It is unrealistic to rely on any such funds for financial planning purposes.

Chairman Gillick asked what the bottom line numbers would be for the CIP spreadsheet. Mr. Schwotzer gave the numbers as they will be depicted.

Mr. Gillick asked why a dump truck is itemized separately on the request when there is \$300,000 allocated annually for the Department of Public Works' fleet of vehicles. There was additional discussion of funding for fleet maintenance in all departments. Mr. Schwotzer commented that even when DPW equipment detail is itemized, the overall capital budget still remains consistent from year to year.

Mr. Schwotzer said he could support the numbers as presented from a financial standpoint.

Mr. Gillick asked if, in this case, the Committee could accept the DPW requests as presented. It can.

### **Parks and Recreation Department –**

Mr. Moore said that, on the spreadsheet, funding for a community center is scheduled to begin in 2007. He would like to slide that project to a future year. Mr. Moore noted that if a community center project is deleted from the numbers, it should be recognized in the narrative.

Chairman Gillick suggested he do a summary narrative draft and distribute it to the Committee for discussion in two weeks. He would like the Committee's work to be completed by the end of October.

Tennis Courts - Chairman Gillick asked if the tennis courts present a liability to the Town. They do not because they are closed. There will be a warrant article for this. There was a consensus that the \$125,000 for tennis court repair needs to stay in the spreadsheet.

Athletic fields – Mr. Moore indicated he believed these figures represented expansion of playing fields in the town to Batchelder Pond and the Campbell property. Chairman Gillick asked Mr. Schwotzer to determine from the Department Head what backs up the “athletic fields” figures.

### **Fire Department –**

Mr. Schwotzer explained the line items in the Fire Department request.

Fire Stations - There was discussion of the Fire Department sub-station. Chairman Gillick said the cost would probably be closer to \$5 million than \$3.95 million as listed. When the fire station goes to deliberative session, specifics will be needed. Chairman Gillick said there is consensus that a new fire station is needed at the beach. He believes the number put forward to meet this need should be as realistic as possible. Mr. Moore suggested that one alternative would be to separate the figures into District #2 (uptown)

and District #1 (beach) and attempt to quantify each. Chairman Gillick recommended 2 separate lines to the committee. It was agreed that the substation might involve land acquisition and that cost should be included in the line item.

It was decided that the District #2 figure from last year would stay. For the substation at the beach, Mr. Moore indicated we should have the specifics worked out to let voters know that will go forward to the public in 2008. Mr. Kane agrees with Mr. Moore on having two warrant article issues. There will be two line items. Last year's numbers will stay (\$1.7 million for uptown and \$2.25 million for the beach – a total of \$3.95 million.) The lease with the precinct expires in May of 2009. If citizens vote the substation in 2008, the precinct deadline could be met. Mr. Moore suggested that by October 10<sup>th</sup>, Chief Lipe be prepared to address how the \$1.7 million figure was arrived at.

Chairman Gillick suggested that the Committee meet again October 10<sup>th</sup> regarding a narrative for the fire stations. Mr. Moore indicated that the \$280,216 figure for Fire Department staffing should be carried across all years.

Pumper trucks – Chairman Gillick indicated his concern is that he doesn't see a planned replacement program for fire apparatus. Chief Lipe anticipates an average 15-year life for each pumper. They try to run them on the front line for 10 years and then use them as reserve pumpers for another 10 years. Concisely put, since there are four pumper trucks in all, a pumper needs to be replaced every five years. Chief Lipe noted new EPA standards would increase the cost of rolling stock in the future. Chairman Gillick asked if EPA and/or OSHA would be instituting replacement requirements based on age of equipment. Chief Lipe didn't know but he did know that new emission standards are increasing the cost of vehicles by \$20,000 today. The current front line pumpers are vintage 2000 and 2002. Mr. Schwotzer suggested that a replacement be indicated for the year 2013 (five years from 2008) and use that date as the beginning of the 5-year cycle plan. Mr. Moore suggested, as an alternative, that a reserve account be initiated in 2008 with a token allotment, postponing the purchase of a pumper in 2008.

Chairman Gillick suggested that Messrs. Schwotzer and Moore and Chief Lipe work these numbers so that when the Committee meets on October 10<sup>th</sup> it can adopt it.

### **III. DATE OF NEXT MEETING**

Next meeting is scheduled for Tuesday, October 10<sup>th</sup> at 6:00 PM.

### **IV. MINUTES of 9/19/06**

**MOVED** by Mr. Moore accept the minutes of the September 19<sup>th</sup> meeting.

**SECOND** by Mr. Friedman

**VOTE:** Unanimous

Meeting adjourned at 7:48 PM.

Respectfully Submitted,  
Barbara Renaud  
CIP Administrative Assistant