

**TOWN OF HAMPTON**  
**2007 CAPITAL IMPROVEMENT PROGRAM**

TO: Tracy Emerick, Planning Board Chairman  
FROM: Tom Gillick, CIP Chairman  
SUBJECT: CIP Final Report 2007/2013  
DATE: October 30, 2006

Submitted herewith is subject report in two parts; (1) Narrative and (2) Spreadsheet dated 10/10/2006 - FINAL.

The Committee requests that this report be adopted by the Planning Board at its 11/1/06 meeting and that the Planning Board request its Chair to transmit this report to the Chairs of the Board of Selectmen and the Municipal Budget Committee for the information and guidance of those agencies.

# TOWN OF HAMPTON

## 2007 CAPITAL IMPROVEMENT PROGRAM

### NARRATIVE REPORT

#### INTRODUCTION

Membership of the Committee for this period is as follows:

Tom Gillick – Chair	Maurice Friedman – Budget Committee
Mark Gearreald – Interim Town Manager	Fran McMahon – Planning Board
Ben Moore – Board of Selectmen	John Kane – Hampton Village District
Kathleen Terry – Hampton School Board	E R (Sandy) Buck – Citizen at Large
Richard Goodman – Winnacunnet School Board	

The Committee began its work in June and finished in October.

As in past years, \$75,000 was used as the base cost threshold for “capital improvement” in its deliberations.

#### DEPARTMENT SUMMARY

**LIBRARY** – Ms. Cathy Redden, the Librarian spoke on behalf of the Library Trustees. She indicated that the long-range plans for a new Library would extend beyond the six-year program of the Committee. She indicated that the previous annual maintenance and repair allotment of \$75,000 has served the Library well but that they are now faced with a serious indoor moisture and mold problem that requires immediate correction with a projected cost of about \$250,000. The committee raised the maintenance and repair allotment to \$130,000 for the next two years to address the problem.

**FIRE DEPARTMENT** – We heard from the Fire Chief and Interim Town Manager about Fire Department “space” and pumper apparatus needs. We decided to separate the “space” needs into two parts. One has to do with a new beach sub-station for which we suggest \$1.5 million for building construction and another \$1 million for possible land acquisition, this latter to be restricted to land acquisition only. We recognized that as the community grows, there would be a need for a centrally located, large “Central” station for both apparatus use and administration as well. We believe the Winnacunnet road station site meets these parameters, while avoiding the high land prices and construction costs associated with the beach area. We are showing a 20-year program of about \$90,000 per year for this purpose. We believe that these are two separate matters and should be addressed separately.

There was a lengthy discussion of pumper apparatus needs. Chief Lipe explained that he would propose a replacement program for pumpers on a 20-year cycle, 10 years on front-line and 10 years on reserve status. He explained further that the current 2 reserve pumpers are almost 20 years old, with mileage of about 100,000 each. In addition, one has failed the industry pumping standards. This could possibly affect fire insurance rates. The Chair appointed a sub-committee, consisting of Chief Lipe, Selectman Moore and Finance Director Schwotzer to address the problem and to report back to the Committee. Their proposal is that we replace the old pumpers: one in 2007 and one in 2009. In addition, a special “pumpers” capital reserve fund could be set up with \$25,000 in 2007 and \$150,000 per year thereafter so that a programmed replacement of one pumper every five years could begin in 2014. For information purposes only, the Chief showed his proposal for adding one additional firefighter to the duty roster of each work group. With four groups working 42 hours per week, it requires four personnel to add one additional person on duty on a 24/7 basis. The Committee took no position on this matter other than to be informed.

**PARKS & RECREATION** – We accepted the Manager’s recommendation that the Town tennis courts, which have been shut down due to disrepair be repaired and put back into use as soon as possible. We recommend \$125,000 for this in 2007. Director Martin also requests funding for two additional “ball fields”. Her justification is that “we are to the point where we cannot add any new teams or programs as the field space that we have is maximized”. She comments further “we will continue to let groups down by telling them that there is no field space for their program or for us to provide a program that they may request”. We have shown funding for this need in 2009 and 2010. We continued the line item for a Community Center in our spreadsheet, but we cannot support capital funding for this due to other more pressing priorities.

**PUBLIC WORKS DEPARTMENT** – We accepted all of Director Hangen’s “routine” and “housekeeping” requests and have shown funding therefore. We have shown funding for the “packer truck” matter in 2007 and later but we make it clear that this is a “policy” matter and beyond our purview. We are excited about recommending a funding program for a Town-wide “Drainage Plan” program in response to the drainage problems exacerbated by the May 2006 storms. This is a well-prepared two-part program meeting state-of-the-art engineering principles and standards and somewhat mirroring the Town-wide sewer plan by location and priority. Each phase is proposed to be bonded over a twenty-year span with actions that can be started in 2007, with the 2<sup>nd</sup> phase of the program beginning in 2010. We consider this program to be a major one of the highest priority.

**SCHOOLS** – We heard from Superintendent of Schools Gaylord, with Mr. Goodman speaking for Winnacunnet High School and Mr. Keith Lessard speaking for the Hampton Schools, in his role as the system Facilities Manager. At Mr. Goodman’s suggestion, we have introduced funding for Technology upgrades and long-term facility maintenance at the High School, both programs having been proved very successful in the Hampton system. We made it clear that our suggestion pertains only to the Hampton “share” of the funding. We have recommended continuation of funding for these programs in the Hampton system. In addition, we are suggesting funding for a major program beginning in 2008 for Hampton

Academy, consisting of improved air quality and other major facility renovations. This would require bond funding over a 20-year period.

**DEBT SERVICE and GRAND TOTAL** – Our proposed program will maintain a fairly level “Town” debt service factor of just about \$3 million per year, with a slight decline in the later years, and a total capital level spending program of \$8 - \$9 million per year with a slight peak in the year 2010.

This report consists of this narrative and a spread sheet, dated October 10, 2006 (FINAL).

The Chair wishes to thank the Committee Members for their hard work, dedication and co-operative work ethic. It was a pleasure to chair this committee.

Thomas J Gillick  
Chair