

CAPITAL IMPROVEMENT PROGRAM

TO: Distribution
FROM: Tracy Emerick, CIP Committee Chair
SUBJECT: 2009-2015 Capital Improvement Program
DATE: August 25, 2008

In 1988 the Town of Hampton, through Town Meeting vote, authorized the Planning Board to develop a Capital Improvements Program. Article 36 read: "To see if the Town will vote to authorize the Planning Board to prepare and subsequently amend recommended programs of municipal capital improvement projects of at least six (6) years to aid the Board of Selectmen in their consideration of the annual budget, all as authorized by RSA 674:5." The Planning Board has adopted CIP as a tool. The CIP is similar to the Master Plan in that it is a guide for planning the financial destiny of the Town – just as the Master Plan is a guide for planning land use.

It is the time of year to initiate - albeit a little later than usual, the 2008-2009 Capital Improvement Program. I suggest that we meet on Monday September 8, at 1:00 PM in the Town Manager's Conference Room to consider the requests of the departments and/or agencies. I would like to tackle as many of the requests as possible at this meeting so I am suggesting no more than 30 minutes per presenter. A schedule with the presentation slots will be emailed in advance of the meeting.

All departments and/or agencies proposing capital expenditures for the 2008 - 2015 time periods should start preparing their proposals for presentation. Departments reporting to the Town Manager should consult with him for advice and counsel.

If you have not already done so, please contact Candice Sicard at the Planning Office (929-5913) with the name, address, and telephone contact number(s) for your Committee representative as soon as possible. If you have any questions or need additional information, please contact Jamie Steffen, Town Planner or me.

Attached is the CIP approved and presented to the Selectmen and Budget Committee last year. Please use this guide for any new proposals. I look forward to beginning this process together.

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